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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

THRU : Deputy Director of Training

FROM : Jp. Registrar/TR

DATE: 21 May 1959

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SUBJECT: Weekly Activity Report No. 20  
13 May - 19 May 1959

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. We have been faced with several problems in recent days that I want to bring to DTR's attention, meanwhile continuing our staff efforts towards resolutions which won't reflect improperly on OTR:

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(1) A terrific priority in the Printing Plant suddenly relegated our May-June Bulletin to a 30 June publication date, then advanced to 15 June instead of the 27 May date we anticipated. [redacted] efforts (with [redacted], OL) to assure the faithful service we have received for many issues have brought about a reconsideration of PSD/OL's decision. If the Bulletin's publication date must be delayed the least we can do is to inform our customers by an OTR Special Bulletin as to the delay and announce any information already in the Bulletin which would become out-of-date.

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(2) A sudden dramatic upswing in DD/P interest in the Air Force Ballistic Missile Orientation Course (Santa Monica, California) led to hasty reconsideration of these questions:

(a) Is this course that much better than similar programs offered for some years at Montgomery, Alabama (Air); Danneck, Virginia (Navy); El Paso, Texas (Army); and Albuquerque, New Mexico (AFSWP)? There is little evidence in support.

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(b) Can our budget stand it?

(c) Would all our personnel be accepted? A call to the California base suggests strongly that we would not be allocated enough spaces to routinely accept all requests.

25 YEAR RE-REVIEW

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(3) [ ] has asked us to obtain Agency spaces in occasional lectures given at the Army Command Management Course. The request has been made but because it has never been done before, the Army is reluctant to act upon our inquiry. Also for Management Staff, [ ] has been engaged in musical chairs trying to set aside an auditorium to accommodate C/Management Staff and 80 guests in the showing of the "Power of Suggestion" without being given a firm date as to the film's availability.

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2. A copy of my memo transmitting information to [ ] on the recent Conference on English Teaching Abroad has been furnished DTR. Supplemental thereto are some pithy comments made at the Conference by Albert H. Marckwardt, University of Michigan, that:

(1) linguists as a group had been slow to realize opportunities in the light of recent emphases on foreign language training;

(2) consumer demand for foreign language had provoked progress (a) because of the desperation of the consumer, and (b) in spite of lack in organized planning by the linguists;

(3) random duplication by educational institutions engaged in language instruction was due to insufficient cooperation and silly institutional rivalries;

(4) linguists and institutions have insufficient knowledge of Foundations, and Foundations were too fond of dramatizing intellectual breakthroughs through financial support, with little subsidy for the much needed perspiration that follows inspiration.

3. R/TR left the two above items for inclusion in this week's report prior to his scheduled absence for taking a language test.

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4. Progress is being made, albeit slowly, in meeting the special training requirement ("sophisticated cable splicing") levied by the Office of Communications, thanks to the interest and efforts of [redacted] (OL) the Agency's liaison officer with the [redacted] [redacted]. Mr. [redacted] at DTR's request ascertained that the [redacted] will accept the requirement in principle, acceptance being subject to specifics hitherto undisclosed. A meeting to discuss those specifics (i.e., precise type of training desired, in what type of material, how long will the desired training last) is scheduled for 1500 hours, 21 May 1959 at which the following will be present: Plant Supervisor/Security Officer (cleared) of the [redacted], and Messrs. [redacted] (OL), [redacted], of the Agency.

5. The Training Officer Orientation currently in progress inspires a special notation. The trainee group is unique in that the four persons comprising it are senior grade employees with considerable sophistication training-wise. Consequently, their presence here has been stimulating and, undoubtedly, salutary for us. Our students' provocative observations and penetrating queries have required us to produce sound and convincing interpretations of OTR tenets, policies, and practices. We regret that [redacted] was unable to join this particular group, as was originally planned.

6. The market index continues strong in the case of component conducted training. [redacted] in response to application for OTR approval, has the following new programs under review at the present time:

- (1) [redacted] Reading and Grammar Course (FDD/00)
- (2) Electrical Accounting Machine Orientation (Office of the Comptroller)
- (3) Minicard System Training (OCR)
- (4) CIA Library Book Review Program (OCR)

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DDs 7. The Security Reindoctrination Program has slowed down so markedly, in attendance, that [ ] has re-scheduled lectures during June to once (rather than twice) each week, and termination of the program at the end. This has, of course, the concurrence of the Office of Security.

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8. Recent inquiries from NE Division reflect a vigorous follow-up in the Language Development Program in that component. The Division desired the names of their people who had begun training since September 1958 in these languages: [ ]

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[ ] The Registration Section supplied the information on internal; including voluntary, language training, while the Processing Branch similarly acted with respect to external training.

9. The Registration Section completed proofing both the 1958 IBM run and the run which covers the first three months of 1959.

10. [ ] inquired of [ ] about the enrollment for her 8 June class in Basic Supervision. I notified her of the four people who were transferred to this class as a result of the cancellation of the Introduction to Supervision (GS 9-11). After reviewing their Training Requests with the respective Training Officers (via phone), these four were withdrawn by their offices, the reason being that the class is set up for GS 5-7's.

11. A final inquiry was made this week by the Department of the Army to ascertain whether or not the Agency would have any candidates for the Detachment "R" Program at [ ] beginning August 1959.

DDs [ ] reported to them that CIA would have no candidates for this program. When [ ] completes the program next month, it will be the first time in six (6) years that we have had no participants in the program.

12. Two special part time (2 hours per day) language courses began this week at the Foreign Service Institute. We have three (3) candidates enrolled in the part time [ ] (all from SR), and three (3) FE employees enrolled in [ ]

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13. [ ] ONE, is this week attending the Weapons Orientation Advanced Course at [ ] The necessary paper work (travel orders, advance and CIA identification card) was completed by Processing Branch and being held until the week before his departure. He was notified personally regarding this. When [ ] called his office to notify him that the papers were ready to be picked up, he was informed that he had already departed for [ ] with a few days leave in Chicago en route. [ ] explained to [ ] Administrative Officer, what had occurred. Miss [ ] was somewhat disturbed at OTR because [ ] had departed without the necessary documentation, but was mollified by [ ] explanation of the actual developments. Since several more of her people are scheduled for Sandia in the next couple of months, I have set up an appointment with Miss [ ] for next Monday to outline in detail exactly how OTR handles individuals for the Sandia program, so that such unhappy incidents will not recur.

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14. During the week 13 May - 19 May 1959, there were 799 persons enrolled in OTR conducted training. The breakdown for enrollment is as follows:

214 enrolled in 40 classes (14 languages) voluntary  
 270 enrolled in 45 classes (14 languages) internal  
 107 enrolled in 4 Intelligence School courses  
 140 enrolled in 8 Operation School courses  
 10 enrolled in 1 SIC course  
 32 enrolled in 3 area courses  
 9 from other Government Agencies  
 17 Dependents

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